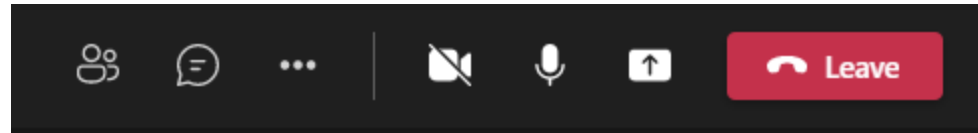




## **SMART Source<sup>SM</sup> Solar PV Program**

**2026 Enrollment Kickoff**  
**January 29, 2026**

# Housekeeping



To ask a question,  
use the text  
messaging in  
Teams (your  
messages will be  
viewable by all  
participants)

Please  
keep  
your  
line  
muted



We'll try to address all  
questions at the end. If  
there are questions we  
can't address today, we'll  
follow up via email. Note  
this webinar is being  
recorded.

# Agenda

## What we'll cover:

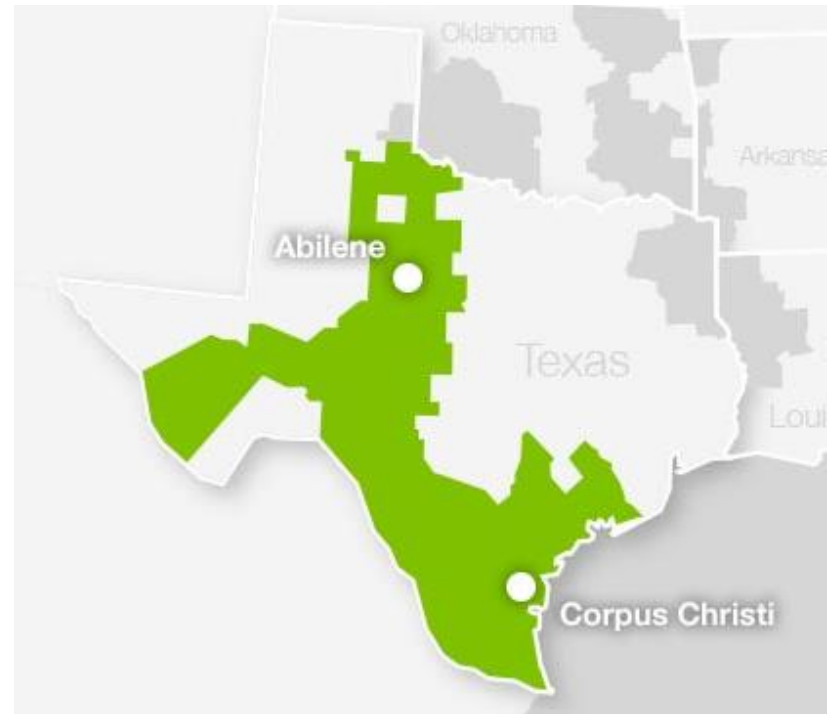
- Introduce key contacts
- 2025 Successes and Challenges
- 2026 Program Overview
  - Utility service areas
  - Service provider/customer eligibility
  - Program budgets, incentive levels, limits
- Submitting your Enrollment Application on P3
- Seeking Your Input
- Contact and Questions

# 2025 Successes and Challenges

- Successes
  - Central Commercial:
    - 8 projects
  - Central Residential:
    - 97 projects
  - North Commercial:
    - 4 projects
  - North Residential:
    - 17 Projects
- Challenges
  - End of the year project submittals.
  - Project cancellations.

# 2026 – Program Overview

- All four programs will be available under one login - <https://aeptexas.p3.enertr ek.com> – but still 4 separate programs (central and north, residential and commercial)
- **Complete your enrollment by end of day February, 6**



PROGRAM PORTFOLIO PORTAL

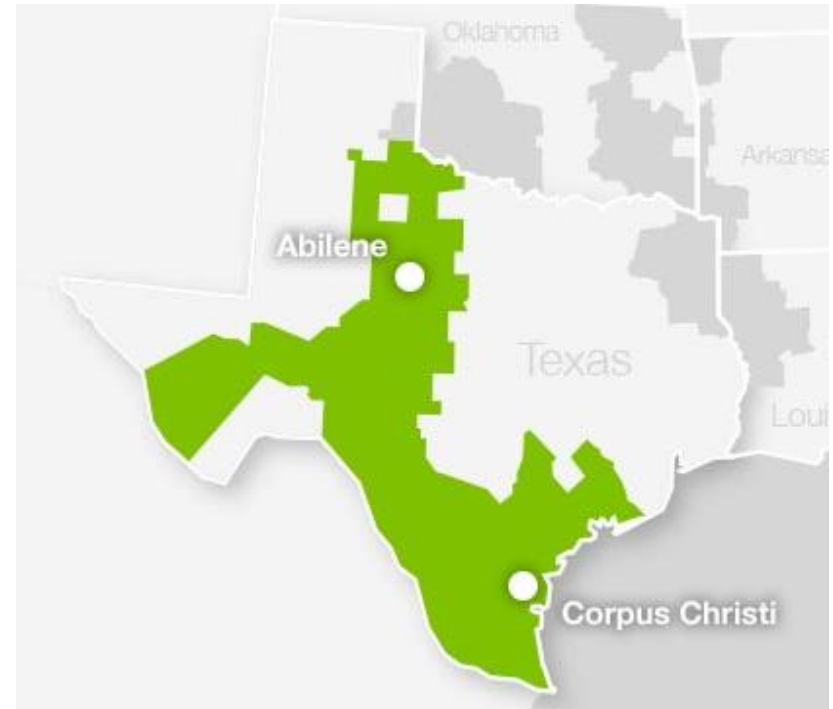
# 2026 Programs Overview

## AEP Texas Service Area

- Single service area (but still operate as if there are separate budgets/programs for Central and North)
- Pamela Le is the Program Manager, [ple@aep.com](mailto:ple@aep.com)

## Frontier Energy

- Administers the Program(s) for AEP Texas
- Key contacts are:
  - Rob Lovenguth, [rlovenguth@frontierenergy.com](mailto:rlovenguth@frontierenergy.com)
  - Monica Chagoya, [mchagoya@frontierenergy.com](mailto:mchagoya@frontierenergy.com)
  - Steve Wiese, [swiese@frontierenergy.com](mailto:swiese@frontierenergy.com)



# 2026 Programs Overview

## Market Actor eligibility

- Insurance and W9:
  - GL insurance with minimum limits of \$500k per occurrence and \$500k general aggregate; BI/PD \$500k general aggregate, should name Frontier Energy as additional insured
- Must agree
  - To comply with all program requirements
  - That only licensed electrical contractors and licensed electricians will offer, perform and permit all associated electrical work



# 2026 Programs Overview

## Customer eligibility

- Served by AEP Texas at the distribution level
- First 9 digits of ESI-ID on electric bill identify the distribution utility
  - 100327894 or 102040497
- Residential or commercial determined by rate class at meter
- P3 will allow ESI-ID lookup to assist with data entry and eligibility determination

### AEP Texas

**100327894** **01234567**  
Company code Premise ID#

or

**102040497** **01234567**  
Company code Premise ID#

# 2026 Programs Overview

- Measures and incentives introduced in 2025
  - Battery Storage: \$1,000
  - Electric Vehicle Charging (EVSE): \$500
- Eligible only when installed with Solar
- Eligible for Residential and Commercial

# 2026 Programs Overview

## 2026 Budgets

- Residential: Central- \$503,206, North- \$167,735
- Commercial: Central- \$215,483 , North- \$71,828

## 2025 Incentive Levels

- Residential - fixed incentive structure
  - 3-4.999 kWdc = \$1,250
  - 5-7.499 kWdc = \$2,250
  - 7.5+ kWdc = \$2,750
- Commercial - retains existing tiered rate structure
  - \$0.50/Wdc for first 5-25 kWdc
  - \$0.25/Wdc for next 25-200 kWdc
  - \$0.00/Wdc for additional kWdc

# 2026 Incentives

Residential	Solar Only	Energy Storage (with Solar)	EVSE (with Solar)
3-4.999 kW-DC	\$1,250	\$1,000	\$500
5-7.499 kW-DC	\$2,250	\$1,000	\$500
7.5-30 kW DC	\$2,750	\$1,000	\$500

Commercial (Tiered)	Solar Only	Energy Storage (with Solar)	EVSE (with Solar)
First 5-25 kW DC	\$0.50/W-DC	\$1,000	\$500
Add'l to 200 kW-DC	\$0.25/W-DC	\$1,000	\$500

# 2026 Programs Overview

## Project Size Limits

- Estimated annual energy production from all generation sources must be  $<$  or  $=$  estimated annual energy consumption

## Incentive Limits

- Maximum incentive per project/per customer
- \$4,250 residential
  - \$57,750 non-residential (incentives up to 200 kWdc)
- Per service provider/project owner
  - Residential: \$100k Central / \$100k North
  - Commercial: \$112,500 Central / \$57,750 North
- Open Season – limits removed July 1, 2025 if funding has not been claimed

# 2026 Programs Overview

## Problem

- Large commercial projects soak up budget but are not completed on time or during the program year
- This prevents us from knowing about other potentially viable commercial projects that could receive funding

## Solution

- Switch commercial projects from current pre-approval -> construction -> final approval process to new process where the project is submitted only after construction is complete.
- Require strict adherence to meeting project milestones and/or completion deadline (i.e., 120 days from approval)

# New for 2026

- Based on outreach, Frontier and AEP created material in the hope of addressing customer hesitation within solar industry.
- Contractor/Customer material and handouts
  - Contractor Code of Conduct and Ethical Requirements
  - Customer handout
  - Selling Smarter – Contractor Sales handout



# Program Websites

- **Existing program website**
  - [SMART Source<sup>SM</sup> Program - AEP Texas Energy Efficiency](#)
  - Public information
  - List of approved installers
  - Program documents
- **P3**
  - <https://aeptexas.p3.enertrek.com>
  - Current budget and project status
  - Program documents
  - All project data entry

# 2026 Tracking System

## P3 – Program Portfolio Portal



**PROGRAM PORTFOLIO PORTAL**

**[aeptexas.p3.enertrek.com](http://aeptexas.p3.enertrek.com)**

# P3 Registration

[aeptexas.p3.enertrek.com](http://aeptexas.p3.enertrek.com)

ENERTREK

Log In

Email address \*

Password \*

Remember me

Log in

[Forgot password?](#)

[Need help getting started?](#)

Log in with

Google

Facebook

or

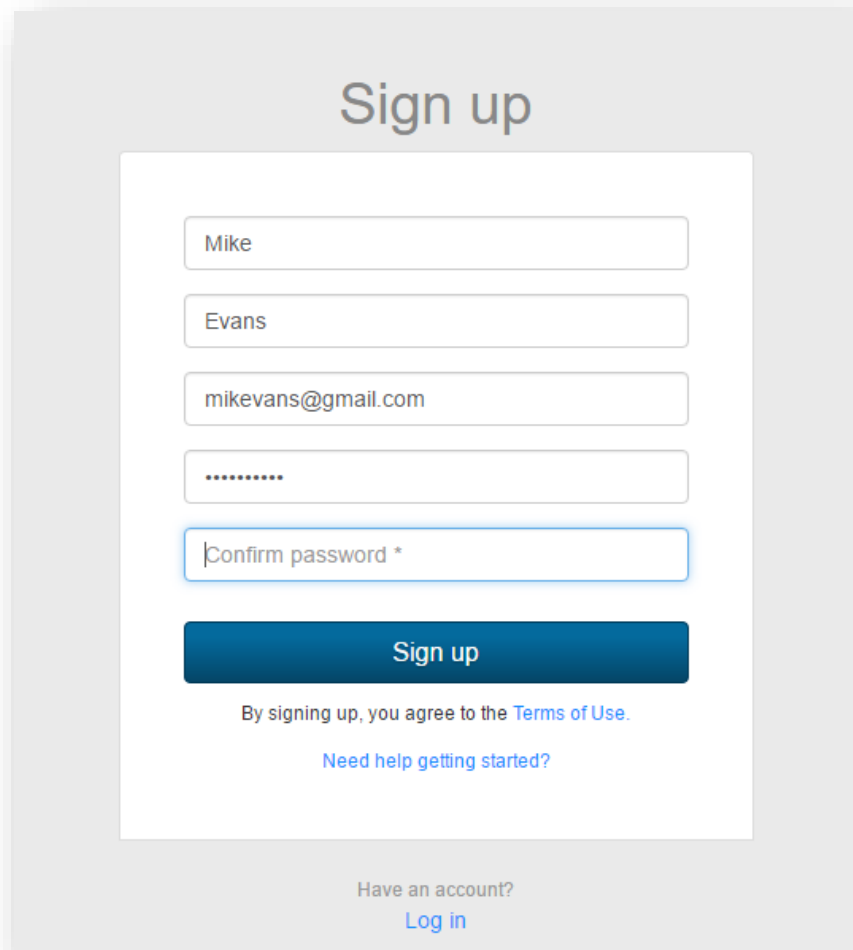
If you have not linked your Google and/or Facebook account with your P3 account, you can link from User Profile page.

Sign up now

[Create account](#)

- ★ Select the “Create account” link in blue on the login page
- ★ Or login using your Google or Facebook account

# P3 Registration



The screenshot shows a registration form with the following fields and elements:

- Text input field containing "Mike"
- Text input field containing "Evans"
- Text input field containing "mikevans@gmail.com"
- Text input field containing "....."
- Text input field containing "Confirm password \*"
- Dark blue button labeled "Sign up"
- Text below the button: "By signing up, you agree to the [Terms of Use](#)."
- Text below the button: "[Need help getting started?](#)"
- Text at the bottom: "Have an account? [Log in](#)"

- ★ Users will be asked to provide the following:
  - ★ First/Last Name
  - ★ Email Address
  - ★ Password
- ★ Please note that the email address and password provided will be your username and password going forward when accessing P3



## Log in

 Remember me

Log in

[Forgot password?](#)

[Need help getting started?](#) ←

[Sign up now](#)  
[Create account](#)

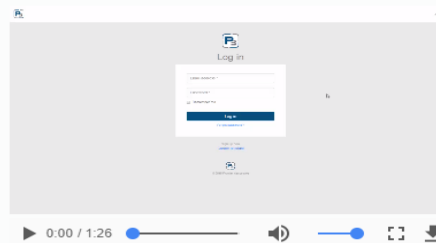
- ★ New P3 users can also access our P3 video tutorials by clicking the “Need help getting started?” link on the login page.

### Getting Started with P3

to get started with the P3 Platform, please watch the video tutorials below.

#### P3 Registration Process Video Tutorial

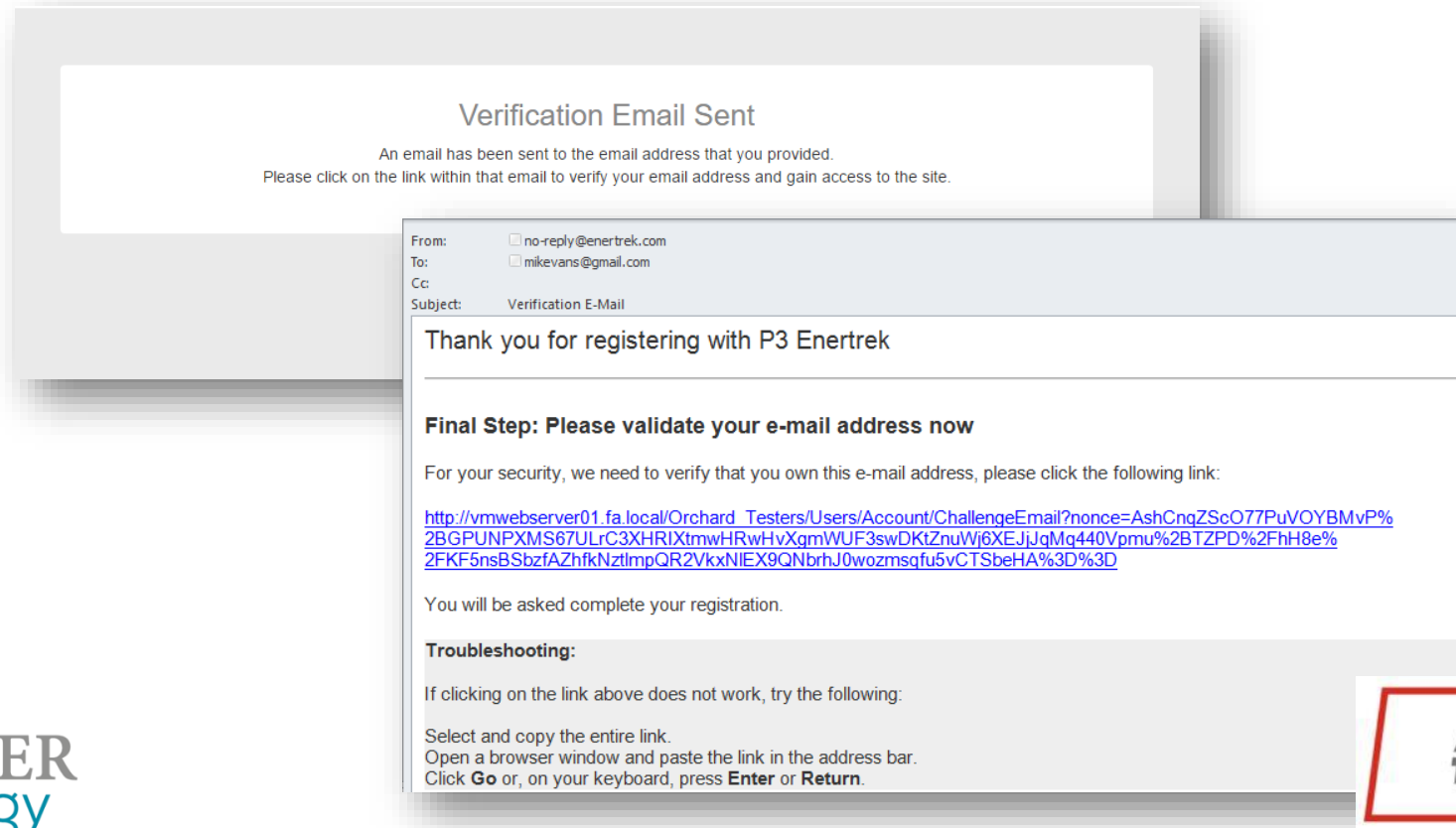
See how easy it is to use P3. Watch our Registration tutorial below to get started.



How to create your P3 Market Actor User Profile

# P3 Email Validation

- ★ Users will be sent a verification email to the email address provided
- ★ Please check your email spam/junk folders if you do not receive this email within 5 minutes




The image shows a screenshot of an email interface. At the top, a white box with a grey border contains the text: "Verification Email Sent" followed by "An email has been sent to the email address that you provided. Please click on the link within that email to verify your email address and gain access to the site." Below this is a detailed view of the email header and body. The header shows: From: no-reply@enertrek.com, To: mikevans@gmail.com, Cc: (empty), Subject: Verification E-Mail. The body of the email starts with "Thank you for registering with P3 Enertrek" and a horizontal line. Below the line is the text: "Final Step: Please validate your e-mail address now". This is followed by: "For your security, we need to verify that you own this e-mail address, please click the following link:" and a long blue URL. Below the URL is: "You will be asked complete your registration." A grey-shaded section titled "Troubleshooting:" contains the text: "If clicking on the link above does not work, try the following: Select and copy the entire link. Open a browser window and paste the link in the address bar. Click Go or, on your keyboard, press Enter or Return."


# P3 Market Actor Profile Set-Up

**Complete User Profile**

Select your user type

or

  
**Customer**  
You are a residential or commercial customer that receives utility services from Enertrek.

  
**Market Actor**  
You are a service provider that assists Enertrek in delivering conservation programs to customers (e.g Trade Ally, Builder, Rater, Energy Services Company etc.).

**Next**

★ Select the Market Actor icon and click the Next button

# P3 Market Actor Profile Set-Up

**Complete Market Actor Profile**

**Verify Tax ID** >

Profile Form >

Submit Profile >

**Verify Tax ID**

Provide your company's tax identification number to determine if this company already has a profile created.

Tax ID should be input as **nine digits without hyphens.**

Tax ID

Back Next

★ Users will need to provide basic company information including their Tax ID, Address, and company contact information

# P3 Market Actor Profile Set-Up

## Complete Market Actor Profile

- Verify Tax ID >
- Profile Form >**
- Submit Profile >

Minority Owned

Disabled Veteran Owned

Company Contact First Name \*

Company Contact Last Name \*

Phone 1 \*

Phone 2 \*

Email \*


Physical Address 1 \*

# P3 Market Actor Profile Set-Up

## Complete Market Actor Profile

- Verify Tax ID >
- Profile Form >
- Submit Profile >**

### Submit Profile



**Sanders Construction**

Your profile is now ready to submit.

[Back](#) [Submit](#)

# P3 Program Enrollment Process



# P3 Enrollment Overview

- ★ Users will need to create an enrollment application for the program(s) they wish to participate in
- ★ Enrollment applications can be saved, and users can return to the application at any time to complete it
- ★ Enrollment applications must be submitted in order to be reviewed and approved by the Program Administrator

# P3 Enrollment Application

- ★ After logging in, navigate to the Programs Icon at the top of the screen
- ★ Select Enrollments from the drop-down menu

The screenshot displays the user interface of the P3 Enrollment Application. At the top, there is a navigation bar with icons for HOME, DASHBOARD, PROGRAMS, and PROJECTS. The user's email address, mikevans@gmail.com, is visible in the top right corner. A dropdown menu is open under the PROGRAMS icon, showing options for Program List and Enrollments. A blue arrow points to the Enrollments option. Below the navigation bar, the dashboard is divided into sections: Quick Tasks (Review New Projects, View Project Calendar) and Upcoming Work Schedule. The bottom of the screen features the Frontier Energy logo and the AEP Texas logo, which is identified as an AEP Company.

HOME DASHBOARD PROGRAMS PROJECTS

mikevans@gmail.com

Program List

Enrollments

Welcome Back

Quick Tasks

Review New Projects

View Project Calendar

Upcoming Work Schedule

View Project Calendar

Activity Fee

FRONTIER energy

AEP TEXAS  
An AEP Company

# P3 Enrollment Application

★ Select the + New Enrollment button in blue

HOME DASHBOARD PROGRAMS PROJECTS mikevans@gmail.com ▼

PROGRAM LIST ENROLLMENTS

Enrollments

[+ New Enrollment](#)

Show 10 entries

Print Excel CSV

Program Enrollments

ID	Program	Status	Created	Submitted	Approval Amount	Submitted Amount
No data available in table						

Showing 0 to 0 of 0 entries

# P3 Enrollment Application

- ★ The New Enrollment modal will appear
- ★ Select the program you wish to apply to from the drop-down menu
- ★ Click the Submit button to continue

*Please note: You only need to register for the Residential solar program (we will copy your information to the Commercial solar program if you indicated that you wish to enroll in both on the enrollment form)*

The screenshot displays the P3 Enrollment Application interface. A modal titled "New Enrollment" is open, featuring a "Select Program" dropdown menu. The dropdown menu is open, showing three options: "- Select -", "- Select -", and "Residential Solar PV Program". The "Residential Solar PV Program" option is highlighted in blue. Below the dropdown menu, there are "Cancel" and "Submit" buttons. The background interface shows a "New Enrollment" button, a search bar, and a table with columns for "ID", "Program", and "Submitted". The table is currently empty, displaying "No data available in table" and "Showing 0 to 0 of 0 entries".

# P3 Enrollment Application

- ★ The enrollment application will be displayed
- ★ All required fields are indicated with a red \* asterisk

The screenshot shows a web application interface for P3 Enrollment. At the top, there is a navigation bar with icons for HOME, DASHBOARD, PROGRAMS, and PROJECTS, and a user profile for mikevans@gmail.com. Below the navigation bar, there are two tabs: PROGRAM LIST and ENROLLMENTS. The main content area is titled "Enrollment Details" and is divided into two columns. The left column is titled "Residential Solar Program" and displays the following information: Enrollment ID: 20058, Submission Star... 1/23/2016 12:00:00 AM, Created: 10/28/2016 (M.Evans), Submitted: (empty), and Current Status: Created (indicated by a blue button). The right column is titled "Market Actor Information Summary" and displays the following information: Company Name: Evans HVAC, Company DBA: (empty), Contact Name: Mike Evans, Phone: (555)555-5555, and Physical Address: 123 Main Street Austin, TX 78746. A "View Company Profile" link is located at the bottom right of the right column. Below the enrollment details, there is a section titled "Enrollment Form".

# P3 Enrollment Application

- ★ Users have the option of saving the application or submitting it for approval
- ★ Please note that once an application has been submitted, you will no longer have the ability to make edits to the application

## Program Qualifications

Applicant must demonstrate program qualifications as shown below, and must provide documentation supporting the highest listed qualification.

Applicant is a licensed Texas Electrical Contractor, and:

I employ at least one full-time regionally-based employee who is currently certified by the North American Board of Certified Energy Practitioners (NABCEP) as a PV Installer (NABCEP PV Installer certification, not the entry level certification also offered by NABCEP) and I have uploaded a copy of my NABCEP certification to my Company Profile.

or,

I employ at least one full-time regionally-based employee who has been determined by NABCEP to be eligible to sit for the NABCEP PV Installer exam (Please see [www.nabcep.org](http://www.nabcep.org) for more details on eligibility requirements) and I have uploaded written notification from NABCEP of eligibility to sit for the exam to my Company Profile.

or,

I employ at least one full-time regionally-based employee who has completed at least 40 hours of PV installation training provided by a third party and I have uploaded a copy of certificate showing 40 hours of PV training to my Company Profile.

## Texas Electrical License

License #: \*

2547887

Expiration Date: \*

12/29/2021

I have uploaded a copy of my Texas Electrical Contractor/Master Electrician license to my Company Profile \*

## AEP Texas Central Division Program Agreement

[2021 AEP Texas Solar PV Agreement](#)

I confirmed that I have read and agree to the Participation Agreement and uploaded a signed copy to my Company Profile \*

I am interested in participating in the Commercial Solar PV program and would like to apply this enrollment to the 2021 AEP Texas Commercial Solar PV Program. \*



# P3 Enrollment Application

- ★ Once the application has been submitted, it will be displayed on the Program Enrollments table
- ★ Once the application has been Pre-Approved, Approved or Denied, the status will be updated on this table and an email will be sent to you

HOME DASHBOARD PROGRAMS PROJECTS mikevans@gmail.com

Your enrollment has been submitted

Enrollments

+ New Enrollment

Show 10 entries

Print Excel CSV

Program Enrollments

ID	Program	Status	Created	Submitted	Approval Amount	Submitted Amount
20058	Residential Solar Program	Submitted	10/28/2016	10/28/2016		\$0.00

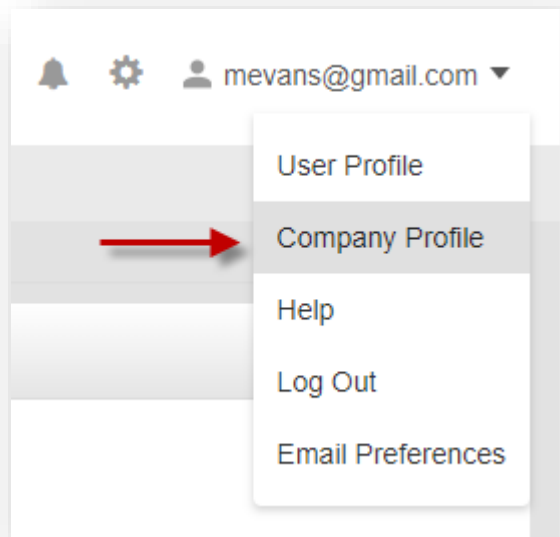
Showing 1 to 1 of 1 entries

Previous



# P3 Required Company Documents

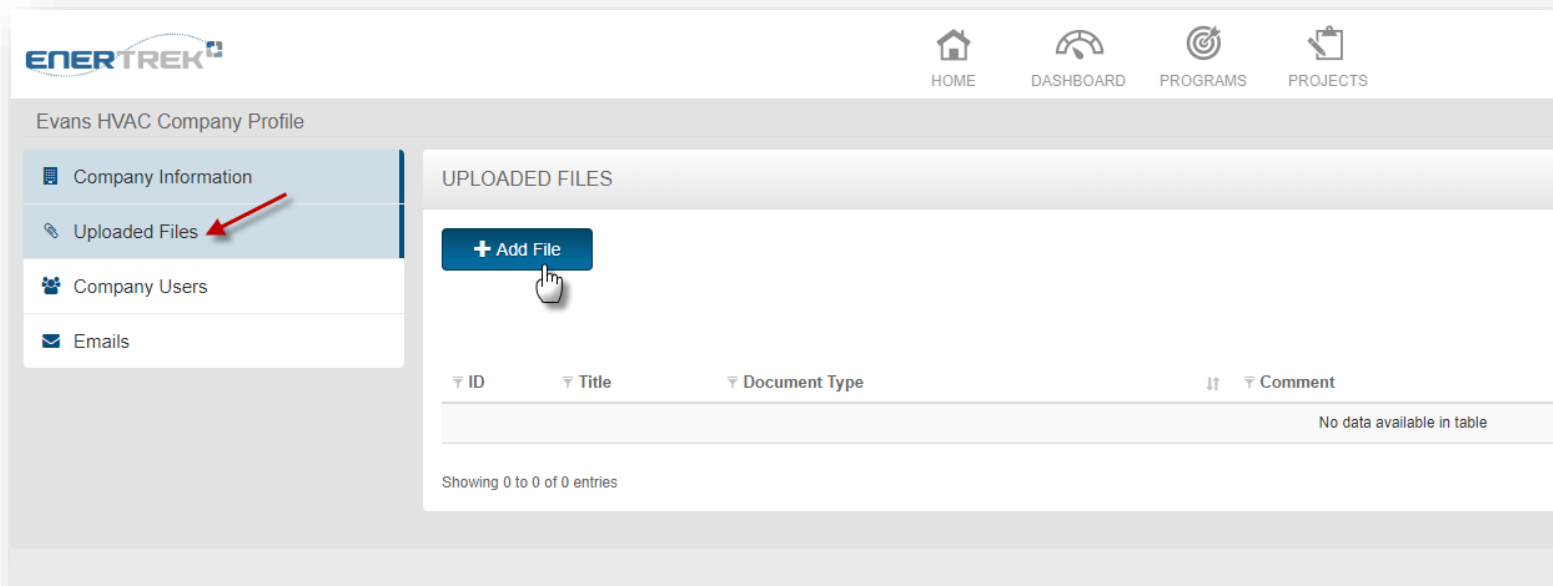
The Company Profile section is where Market Actors will upload certifications, licenses, W9s and any other required documentation relating to their Enrollment Application



- ★ Click on Company Profile from the drop-down menu at the top right of the page under your Username

# P3 Required Company Documents

★ Go to the **Uploaded Files** tab and select the + Add File button in blue

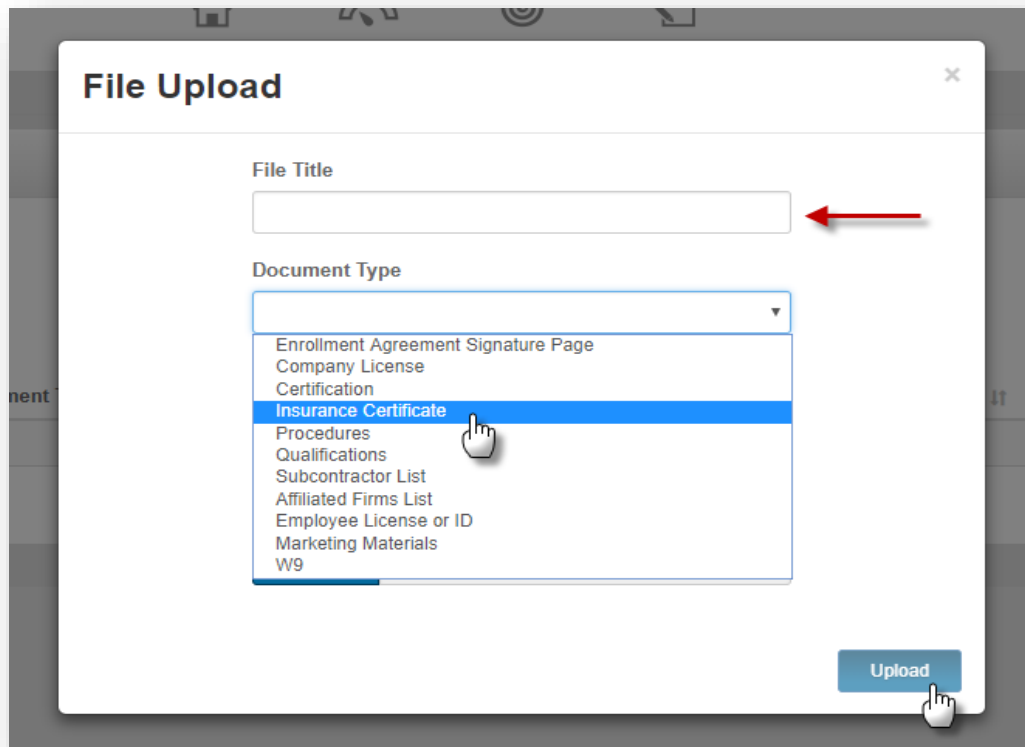


★ Five (5) files you will need to upload at the Enrollment application stage:

- ★ COI
- ★ TECL Contractors license
- ★ W9
- ★ NABCEP and/or training status
- ★ Signed copy of AEP Texas Solar PV Participation Agreement

# P3 Required Company Documents

The File Upload modal will appear



The screenshot shows a 'File Upload' modal window. It contains a 'File Title' text input field with a red arrow pointing to it. Below it is a 'Document Type' dropdown menu with 'Insurance Certificate' selected and highlighted. A mouse cursor is pointing at the 'Insurance Certificate' option. At the bottom right of the modal is an 'Upload' button with a mouse cursor pointing at it.

- ★ Enter the file title
- ★ Select the type of file being uploaded
- ★ Enter any notes associated with the file
- ★ Select the file by clicking the Browse button
- ★ Select Upload
- ★ Repeat steps 3-4 for each required document

# P3 Support

Monica Chagoya

Customer Success Specialist

Frontier Energy

[mchagoya@frontierenergy.com](mailto:mchagoya@frontierenergy.com)

346-333-2074



**PROGRAM PORTFOLIO PORTAL**



# What to do next

1. **Register on P3 and complete your Market Actor profile at <https://aeptexas.p3.enertrek.com>**
  - New Participants – Sign up, email validation, set up Market Actor profile (basic company information, contacts, address, etc.), enter tax ID, remember to hit “Submit”.
  - Past Participants – Login with your username and password. Update information and documentation as needed.
  - **Apply for Enrollment in the Solar Program(s)**
  - Decide which AEP Texas regions you will / plan to / might possibly participate in (Central or North).
  - For each region, Apply for Enrollment in the Residential program only (we will automatically enroll you in the Commercial program) and submit all required documentation to your Company Profile (W9, COI, TECL, NABCEP/training)

# Thank You!



Program questions: **Rob Lovenguth**, [rlovenguth@frontierenergy.com](mailto:rlovenguth@frontierenergy.com), 737-443-7841

P3 user questions: **Monica Chagoya**, [mchagoya@frontierenergy.com](mailto:mchagoya@frontierenergy.com), 346-333-2074

**Also:**

**Steve Wiese**, [swiese@frontierenergy.com](mailto:swiese@frontierenergy.com), 737-236-0255

**Pamela Le**, [ple@aep.com](mailto:ple@aep.com)